



# TLC's Summer Programs 2024 Volunteer Application

<b>Name:</b>	<b>Age/Date of Birth:</b>
<b>Address:</b>	<b>Phone:</b>
<b>Email:</b>	<b>Current Grade:</b>
<b>School:</b>	<b>Emergency Phone:</b>
<b>Emergency Contact:</b>	<b>Relationship to You:</b>

Thank you for volunteering at TLC! We offer two exciting summer programs:

- **Friends Speech-Language/Occupational Therapy Program:** From June 24 to August 9, accepts volunteers aged 16 years and older.
- **Extended School Year Learning Summer Enrichment:** From July 1 to August 9, accepts volunteers currently enrolled, or graduated from college.

Morning, afternoon, and full day sessions are available for both programs. All volunteers are requested to work at least consecutive 10 days to ensure consistency for our students. Please see our website for information regarding our programs: <https://ttlc.org/services/summer-programs/>

**Please check the weeks and programs in which you are interested in volunteering:**

### FRIENDS THERAPEUTIC

Week Of:	Availability: Morning 8:45-12:45 Afternoon 12:15 to 3:45
Week of 6/24-6/28	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/1- 7/5 (closed July 4)	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/8- 7/12	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/15-7/19	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/22-7/26	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/29-8/2	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 8/5-8/9	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon

### SUMMER ENRICHMENT

Week Of:	Availability: Morning 8:45-12:30 Afternoon 12:30 to 3:30
Week of 6/24-6/28	NO PROGRAM
Week of 7/1- 7/5 (closed July 4)	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/8- 7/12	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/15-7/19	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/22-7/26	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 7/29-8/2	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon
Week of 8/5-8/9	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon

#### FOR TLC OFFICE USE ONLY

Application Received: \_\_\_\_\_ Interviewed On: \_\_\_\_\_ By: \_\_\_\_\_

Notes: \_\_\_\_\_ Program Placed Into: \_\_\_\_\_

Handbook Receipt on File     Photo Release and Activity Waiver on File     Vaccine Card on File     Background Check Completed

Please list any experience, voluntary or paid, that you feel is relevant to your volunteering interests at TLC.

Organization \_\_\_\_\_ Dates of Service \_\_\_\_\_

Organization \_\_\_\_\_ Dates of Service \_\_\_\_\_

REFERENCES

Name \_\_\_\_\_ Name \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to You \_\_\_\_\_ Relationship to You \_\_\_\_\_

Have you ever been convicted of a crime?  Yes or  No If yes, give date, place, charge offense, court and sentence:

I understand that:

1. The information I have provided may be verified by contacting these individuals or organizations. I hereby release and agree to hold harmless from liability any person or organization that provides information. In signing this application, I affirm that the information I have given is true and correct.
2. In signing this application, I affirm that the information I have provided is true and correct.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

*If applicant is less than 18 years old, a parent/guardian must give permission to volunteer at TLC.*

I have reviewed my child's application. I understand that my child must follow all rules established by TLC. My child has permission to volunteer at TLC.

Signature of Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT VOLUNTEER INFORMATION**

1. Volunteers must be 16 or older.
2. All volunteers 18 years and older will be subjected to a criminal background check.
3. Summer Enrichment will be held at TLC's Katherine Thomas School: 9975 Medical Center Drive, Rockville, MD 20850. Friends Summer Program will be held at TLC's Outpatient Center: 1390 Piccard Drive, Suite 210, Rockville, MD 20850.
4. **Volunteers will be required to attend a 3-4 hour in-person orientation prior to volunteering.**
5. TLC is an approved Student Service Learning (SSL) site for Montgomery County Public Schools.
6. Our participants and students are ages 3-12 years and may have speech-language, sensory processing, gross motor, and/or learning difficulties and Volunteers should have prior experience and be comfortable working directly with our participants and students.

**PLEASE RETURN TO:**

**TLC-The Treatment and Learning Centers**

**ATTN: Human Resources**

**1390 Piccard Drive, Suite 210, Rockville, MD 20850**

**Tel: 301-424-5200 FAX : 301-424-8063**

**HR@TTLIC.ORG**